



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with BENCO for maintenance and repairs on an on-needed basis during FY2024-2025 for the dental clinic. Fiscal Impact: \$21,600.00.

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs

What is the purpose of this contract and why is it needed? The purpose of this contract is to regularly maintain and ensure the longevity and optimal performance of dental equipment. On needed basis for maintenance and repairs. Dental instruments, such as handpieces, intraoral cameras, scanners, and X-ray units, must operate correctly to ensure patient safety. Regular inspections by qualified dental engineers validate the functionality of critical items, like washer disinfectors and autoclaves, which are essential for maintaining aseptic practices. Having a repair contract ensures we receive ample warning for routine maintenance visits and have access to an experienced dental engineer during emergencies. In case the equipment needs repair, the College might even be offered a loan unit while ours is being fixed. The quote is based on the forecast of scheduled maintenance and repairs for FY2024-2025, however a contingency for unexpected and emergency repairs has been included in the estimated fiscal impact, based on historical data from previous fiscal years.

What procurement process or bid waiver was used and why? The procurement process used for threshold \$10,000.01-\$35,000.00 (Category 2) was the Three Quote Form in accordance with FLDOE Rule 6A-14.0734 and College Procedure A6Hx2-6.34.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? FD316, FD100, CC0594, CC0354, CC0092, 62500: Repairs & Maintenance.

Has Broward College used this vendor before for these products or services? Yes, Broward College has used Benco to purchase products and repairs in the past.

Was the product or service acceptable in the past? The products and services from Benco Dental have been acceptable in the past and have allowed students to complete lab based competencies in a safe controlled environment prior to attending off-campus clinical externships.

Was there a return on investment anticipated when entering this contract? The return on investment is anticipated that the dental equipment will be functioning in order for students to gain the experience necessary to achieve their educational success in the dental assisting and dental hygiene program and complete.

Was that return on investment not met, met, or exceeded and how? The return on investment will be met when it is reflected in the knowledge the student gains by getting the opportunity to work with equipment that will be utilized once they graduate and are working in the community.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This contract feeds the Social Enterprise tactic-Answer the Call for Healthcare Professionals and Actualize Employment tactics. It will

Provide competent dental assistants and dental hygienist upon graduation who can fill the current need in the community and provide the student with well paying workforce opportunities.

Did the vendor amend Broward College’s legal terms and conditions [to be answered by the Legal Office] if the College’s standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated total cost \$21,600.00. Projected profit and overhead: \$40,000.00 Worktags: CC0092, CC0354, CC0594, FD100, PG000051, PG000065,

04/23/24	CC0092 · Dental Science Dental Assisting	(\$10,600.00)
04/23/24	CC0354 · Dental Hygiene Dental Hygiene	(\$11,000.00)
		TOTAL: (\$21,600.00)

Jeffrey Nasse
Jeffrey Nasse, Provost and SVP of Academic Affairs








6/17/2024

APPROVAL PATH: 12103 Benco (Maintenance and Repair Services during FY2024-2025)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Nora Powell	Dean Review		 Completed	
2	Jamonica Rolle	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	Legal Services Review Group	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Pending	
8	District Board of Trustees	Meeting	09/04/24 11:00 AM	 Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	

BROWARD COLLEGE

EXHIBIT "A" to Purchase Order STATEMENT OF WORK

Description of Services:

Benco will provide preventative maintenance and technician services on dental equipment in the dental clinic needing repairs, this will include the autoclaves such as the Tuttnauer, Midmark (quantity 2), and 17 dental operatories. Benco will service the dental clinic compressor which is utilized to deliver high quality/ high air pressure in the dental operatories, clean the suction lines, repair dental chairs and cavitron machines both 20k and 30k throughout the fiscal year at the following hourly rates:

Price list/hourly rate:

Initial half hour labor charge:	\$112.02
Additional 15 minute continuation there after	\$55.97
Service Trip Charge:	\$42.50

Total Consideration Payable for the Services during FY 2024-2025: \$24,000.00

Signature Mike Frank

06/17/2024




Benco Exhibit A Pricelist To purchase order (002)

Final Audit Report

2024-07-08

Created:	2024-07-08
By:	Mat Davis (md9802@benco.com)
Status:	Signed
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"Benco Exhibit A Pricelist To purchase order (002)" History

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Contingency plan for Dental repairs and maintenance

1. Critical Equipment and Systems

- **List of Equipment:** Dental compressor, 17 Dental chairs, 5 X-ray machines, 5 x-ray handhelds (nomads) 4 sterilizers, suction systems, and diagnostic tools.

2. Maintenance Schedule

- **Routine Maintenance:** Regular checks and servicing of all equipment to prevent unexpected breakdowns and emergency repairs.

3. Emergency Contact List

- **Service Providers:** Benco Dental

4. Inventory Spare Parts

- **Essential Parts:** Inventory of essential spare parts for critical equipment that frequently needs replacement.

5. Financial Planning

- **Budget for Repairs:** A maintenance and repair blanket are necessary for the dental department to have funds specifically for emergency repairs and equipment replacement.

Implementation Costs (Repairs/ Maintenance Services):

Y1: July 1, 2022-June 30, 2023- \$5,000.00 (PO-023074)

Y2: August 1, 2023- June 30, 2024-\$10,000.00 (PO-025439)

Y2: August 1, 2023-June 30, 2024- \$10,000.00(PO-025294)